



Long Valley Volunteer Fire Department
Long Valley Community Services District
P.O. Box 30226
58880 SR 70
Cromberg, CA 96103
(530) 836-2550

Long Valley CSD
Board Meeting
March 10, 2020

Meeting called to order at 6:30 PM.

Steve gave a brief summary on progress made since the last meeting. The web site is almost ready to go. The bylaws are in process and copies will be given to the Board to review

Present: Steve McDowell, Dan McDonald, Greg Kneisel, Barbara Jean Castagnoli, Jonathan Sprague, Alice Parlier, Firefighter/EMR, Steve Peters.

The minutes from the December Meeting were reviewed. Barbara Jean moved and Jonathan seconded to approved the minutes. 5 Ayes, 0 noes, passed.

The agenda was reviewed with no questions or changes.

No public comment.

New Business:

Elect a Vice Chairman: Steve McDowell nominated Dan McDonald to be the Vice Chairman. There were no other nominations. Ayes, 5, 0 noes.

Chairmanship rotation plan: Steve suggested rotating the chair in either 2 or 4 year rotation. Discussion, no action taken. Jonathan recommended the board work on processes and procedures as well.

The 700 forms for 2020 were given out to board members to be completed and returned to the fire hall by April 1 2020 where Alice will pick them up.

Adopt Mission Statement: Three options for the mission statement were given to the board members to review. Dan moved to accept Statement #3, Jonathan seconded, 5 Ayes, 0 noes, passed.

Obsolete equipment disposition resolution: Disposing, donating, or selling obsolete equipment. Jonathan moved to adopt Resolution #302-20, Barbara Jean seconded. 5 Ayes, 0 noes. Passed. Copy of Resolution attached to the minutes.

Petty Cash Limit adoption resolution: Maintain an amount of \$1500 in the petty cash fund. Jonathan moved to approve resolution #301-20, Greg seconded. 5 Ayes, 0 noes, passed. Copy of Resolution attached to the minutes.

New fire truck- paint job costs: Three estimates were received. \$13,000, \$11,000 and \$7000. Greg moved to approve the \$7000 estimate, Barbara Jean seconded. 5 Ayes, 0 noes, passed.

Old Business:

Recruitment and retention of firefighters is a #1 priority for the district.

A short application with contact information will be on the website. Information and contacts will be on the website and local media.

Kathy Wells has suggested a welcome packet to be given out to new residents with information about the fire department.

Fundraiser ideas for 2020:

The date for the 50/50 Swap meet is scheduled for May 2, 2020, 10am to 2pm. Dan will put an article in the Feather River Bulletin and Portola Reporter. Jonathan will have it on the website. It will also be on local email. Steve asked that the board look into a raffle prize for the Swap Meet.

Steve Peters will contact Debbie Dogs to see if she'd be interested in providing food.

The board also discussed other fundraisers such as a spaghetti dinner. Jonathan suggested having 3-4 community events, one each quarter and not necessarily to raise funds but to get community interest and participation.

EIN number, 501c3 status, SAMS#, DUNS#:

Steve reported the 501c3 is not needed since the CSD is a non-profit. The district has an EIN number for writing grants.

Message Sign:

Steve reported he is still looking into a sign and so far the cheapest he's found is \$2500. Greg suggested checking Federal and Surplus Federal and State sites. The board will continue to look into signs.

Reports:

Fire Department. Steve Peters reported he has applied for a \$4000 grant through Jeni Jones for wild land fire fighting gear. He also reported the average age of the department firefighters is 55.

Tim Eckles is applying for a grant to obtain the exhaust scrubbers and PPE extractor system.

Treasurer: Alice reported Sara Conklin sent a donation of \$100 towards painting the new fire truck. She reported that she and Steve go over the financial documents sent from the auditor and the bills at the beginning of each month. The budget for the fiscal year 2019-2020 still has not been received from the county auditor.

Building and grounds: Steve reported that roof will need some patching this spring. Claude will work on the wood pile behind the fire hall.

Website: Jonathan reported the Website is almost ready to go live. He has also opened a Facebook account and is working on it.

Meeting adjourned at 8:15.

The next board meeting is scheduled for June 9, 2020 at 6:30 pm

Respectfully submitted


Alice Parlier
Secretary/Treasurer