



Long Valley Volunteer Fire Department
Long Valley Community Services District
P.O. Box 30226
58880 SR 70
Cromberg, CA 96103
(530) 836-2550

Long Valley CSD
Board Meeting
December 10, 2019

Attending: Steve McDowell, Claude Sanders, Greg Kneisel, Barbara Jean Castagnoli, Alice Parlier, Jonathan Sprague. Absent: Dan McDonald. Guest, Firefighter, Tim Eckles .

Agenda: Steve explained the agenda must be posted 72 hours prior to the meeting. Anyone who wants to add an agenda item may contact Steve.

Minutes from prior meetings: Claude moved to approve the minutes from prior meetings: March 12, 2019, June 11, 2019, and September 17, 2019. Barbara Jean seconded, passed.

New Business:

Induction of Jonathan Sprague as new member of the board of directors, replacing Claude Sanders. Term of office is December 6, 2019- December 3, 2021. The oath of office was administered.

ByLaws review and update: Board needs to update the bylaws. Alice will check and see if there are copies of the bylaws in the files. Claude suggested the board check websites for a template and Jonathan suggested the by-laws and minutes be placed on the website.

Chairmanship rotation proposal: Steve suggested the chair be rotated every two years and add this to the bylaws. Also add a vice chairperson. This item will be included in the next meetings's agenda.

Add Jonathan to the bank account: Greg moved to add Jonathon as signatory to the Plumas Bank checking account number: 121138288-111800392. Barbara Jean seconded, passed.

Community message sign: Steve suggested that a sign be installed near the fire hall where it can be seen from the highway. He will look into cost and report on his findings at the next meeting.

The fire hall electrical panel and exhaust scrubber: The electrical panel needs to be upgraded. Tim Eckles explained what an exhaust scrubber is and how it's used to keep from breathing the exhaust from the trucks. He reported the cost is \$1000-\$1500 and grants may be available. Tim will get more information on the scrubber. A need for a washer/dryer for the department was also discussed.

Report on the Recruitment and Retention Conference: Greg reported on the conference and provided information he received on recruiting volunteers, how non firefighters could be used as support personnel, and getting the community involved.

Replacement of expiring SCBA tanks: tanks expire in 15 years. Tim suggested watching for used tanks with 7-8 years left on them. He has a sales person looking into this. The department currently has 16 bottles and the new bottles will need to fit the harnesses the department already has. Tim suggested purchasing a few at a time to stagger the costs.

Old Business:

Web Site Up date: The Website is up and running. Board members will be listed with their phone numbers. There will be a bio of each board member as well. The cost to maintain the site is \$600/year.

Status of 501c3 Steve and Dan are continuing to work on this Tax ID number is needed to apply for some grants.

ISO rating/ Fire department update: Tim reported The department needs another person to attend the training academy. Greenhorn can help with the ISO rating and Tim explained the difference between automatic and mutual aid. He also discussed having auxiliary members to help the firefighters. Tim reported on the new equipment the department recently purchased and how it benefits firefighters.

Fundraisers: Discussed ideas such as a potluck, yard sale. The board was asked to bring ideas back to the next meeting.

Reports

Treasurer: Alice reported she and Steve McDowell will be getting together each month to go through the bills since the vouchers require both signatures. All bills and deposits are copied and filed. A ledger will be done starting January with a record of bills paid and deposits made. Alice said she spoke to the Auditors office about the 2020 budget. Due to the new software, the budgets had not been done until just recently. They should be sent out sometime in January.

Alice suggested that important documents such as insurance policies be filed at the Fire Hall so they can be easily accessible and safer than in the "box" used for files now.

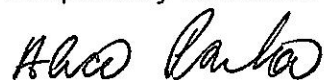
Building: Steve McDowell reported the roof will need to be patched in the spring.

Grounds: Claude will continue to help maintain the grounds and will cut wood down to fire wood size. He suggested that the firefighters get the wood.

Vehicles: Greg reported all vehicles in good shape.

Meeting adjourned with the next meeting on March 10 at 6:30

Respectfully Submitted



Alice Parlièr